Agenda for February 13th, 2019

1. Call to order 1:32PM
   1. Present: Sam, Maria, Daniel, Lily, Hayden, Henry, Julie, Ben, Kris, Kevin, Shikha (joined at 12:36)
   2. Missing: Duane,
   3. Other members present: 0
2. Previous meeting minutes for January meeting
   1. Approved by Lily
   2. Seconded by Maria
3. Call for council nomination
   1. Maria put forward the motion to propose a byelection; seconded by Kris
      1. Yes: 10
      2. No: 0
      3. Abstain: 0
   2. Julie nominated herself to be the CEO of the byelection
      1. Yes: 10
      2. No: 0
      3. Abstain: 0
   3. The event needs a minimum of 2 weeks reminder with a 15% attendance of the graduate student population in order to occur.
      1. Council proposed to hold it during coffee time to ensure high attednace.
      2. Proposed date to hold the byelection is March 7
         1. Coffee time will be hosted by the Maclachlan group – Lily will ensure that the group is going to be notified of this event
4. Soco report
   1. Candygram
      1. They still need to be packaged and it will be done immediately following the meeting
      2. Delivery plan this year will employ multiple multiple to delivery to specific buildings
   2. Charity coffee time - $45
      1. The contribution of treats have been successful; about $45 was raised
   3. Pi day
      1. This year, it lands on March 14 (Thursday)
      2. Straus and Kennephol is leading coffee time; council agreed to contribute pies for the event
   4. Trivia night
      1. The event will take place after a few of the council members finish their comprehensive exam – current tentative date is April 12th
         1. Soco’s will discuss the feasibility of the date with phil and begin the liquor license process
   5. Brew off
      1. It will occur in May; will discuss further during next meeting
5. Ping pong tournament
   1. No date as of yet
   2. Sports rep will draft email to the department soon and will send it out before Febraury 20th
6. International food night
   1. The event will take place on March 26th in the grad lounge led by Duane
      1. Acting president will discuss with international rep on the logistics
   2. The event will be run potluck style with supplemented dishes by the council
7. First year event
   1. The event will take place on February 22th, 2019 (Friday night)
      1. The date was chosen because it is during the reading break which could allow for higher attendance
      2. The event will be a boardgames night; the games will be contributed by participating members (an excel spreadsheet will be used to track the number of games)
      3. An email will be sent out by Feb 15
      4. Snacks, soda and pizza can be provided with a $300 budget
      5. Upper year students will be allowed to join after 1 hour of the event start time
8. CCIE Committee
   1. This committee helps organize a career event in June
   2. Maria puts forward the motion to establish the CCIE committee; seconded by Kris
      1. Yes: 11
      2. No: 0
      3. Abstain: 0
   3. Maria puts forward a motion to seat Hayden, Julie, Kevin, Daniel, Lily, Shikha into the CCI committee; seconded by Kris
      1. Yes: 11
      2. No: 0
      3. Abstain : 0
   4. The committees responsible include but are not limited to booking a space, inviting speakers, drafting and sending emails, applying for a liquor license, catering and logistics of the day
   5. The committee will be open to the department to join; Maria will draft and send this email
9. Wellness Report
   1. Currently, the survey is in the beta testing phase. Iminimal corrections and changes will be done as the survey has been submitted for human ethics approval
      1. The survey will hopefully be administered during March and concurrently, a focus group will be performed
   2. The Wellness Rep is currently in conversation with Levonne, a member of the wellness centre at UBC to provide a mental health literacy presentation
      1. This event may be extended to other departments
10. Union Report
    1. The current collective agreement will expire by the end of August, 2019
    2. Concerns and issues will be submitted to the bargaining committee, but the Union rep will discuss with Jose prior to submitting concerns
       1. Current main concern is the amount of notice prior to midterm invigilation and marking provided to students
11. Meeting end at 1:08PM