

Agenda for Nov. 8, 2017 CGSS Meeting in D211

1. Call to Order: 11:04AM
 - Councillors present: David, Elesha, Maria, Kelsi, Phil, Drew, Henry, Lili, Julie, Daniel, Donny, Lily, Hayden, Erin (arrived during item 8)
 - Councillors absent: Mostafa, Tom, Jenn, Mohammed
 - Other members present: None
2. Approval of Previous Meeting Minutes
 - Approved By: Kelsi
 - Seconded by: Julie
3. CGSS Picture
 - A picture of council was taken
4. International food night
 - Wedn. Nov 15 5-8PM in Thea's penthouse
 - Council agreed not to charge for people outside of the department, but not to advertise publically to avoid getting the attention from people outside the department
 - Councillors were asked for help with set-up and take down
 - Earliest 3:30PM
 - The department will be emailed to ask people to make food offering reimbursement
 - Event will run later than 7PM for people not in IDG, but people are welcome to stop by before IDG
 - Drew's speakers can be used for music, but the venue usually provides AV equipment
 - Social media will be discussed later for advertisement
 - Reimbursement forms and receipts should be submitted to David
5. Skits
 - Two meetings have been held
 - The event will be Dec. 4
 - Some councillors were reminded that they are required to participate in skits, including the first year rep with the first year students
 - Liquor licence has already been taken care of for the event
 - An email will be circulated later to get volunteers for set up and clean up
6. Charity Coffee Time Date Change
 - There is a scheduling issue for the next charity coffee time (Dec. 7th) because the room is needed for marking
 - Can use D317 instead, but it is harder to do and a lot of people will be marking at the same time
 - Two options:
 - Do it on Wednesday instead

- Nov 30th, switch with McLaghlan group
- Which is better to spread out events? Party on Friday, skits on Monday
 - Can try to Friday
- Wednesday is preferred by council to spread it out from other events
- The donation box location should be moved to the front to improve from last time

7. SoCo Report

- Stressbusters event when well and volunteers were thanked
 - Event ran out of cups
 - Open to suggestions and feedback
 - Treasurer still needs some receipts from the event
 - A little bit under budget
- Icicle Raffle
 - Brian wants to know the winners the first week of December (announce at skits)
 - We can give two or four prizes
 - The tickets will sell over three coffee times
- Gingerbread house competition
 - Dec 6th because of change in coffee time date
 - Someone will buy kits to distribute to the groups
- Bowling event proposed: \$350 maximum
 - Will coordinate with Mostafa and first year event
 - Try it on a Friday (Nov. 24)
 - Maybe with a first year on each team
- Social Committee
 - Email will be grad@chem to see if people want to be involved
 - Once the committee is formed, members take lead on some events
 - These people need to be formally seated to the committees at a meeting

8. First Year Event

- First year events planned in two parts
 - First part: Post 540 presentation
 - Wants feedback on what kind of events would be good
 - Second part: Three options for before the end of first semester
 - Bowling: could be combined with SoCo event
 - Commercial Drive alley might be better than the commodore because they have ten-pin
 - Bubble soccer
 - Fields can be very expensive to rent
 - 4cats art class
- Budget for all events \$650
- Send the three event ideas around to first years to see what people want to do

9. Social Media

- Facebook, Instagram and/or Twitter accounts
- Policy made last year that we want to implement now
- Start with international food night advertising
- Make a CGSS page and then an event
- Lili can be an administrator for that event by regular vote of council
- Advertise the new page through grad@chem or just let facebook advertise through friends
- Private/public? Page or group?
 - Page makes more sense long term, and can make events
 - Link to page on website
- IFN event private for now as a trial
- Vote to make Lili a second administrator for international food night event: Maria, seconded by Kelsi
 - Amendment by Kelsi: allow Maria to be an administrator as well to reach a wider network within the chemistry department because Lili is in first year
 - Yes: 14
 - No: 0
 - Abstain: 0

10. Graduate Student Initiatives Committee

- Goal of this committee is to find concerns and start new initiatives and continue current initiatives. The committee also organizes the grad forum with head and grad advisor
 - Eg. Survey identified that 5th year tuition stipend was important to graduate students and was later implemented, 540 curriculum, etc.
- 5 members are on the committee with at least two councillors
- Vote to form GSI committee Seat maria, phil, drew, and daniel to committee: Maria, seconded by Drew
 - Yes: 14
 - No: 0
 - Abstention: 0
- Email will be sent later to get other members involved

11. GSS Report: councillor was not present to report

12. Union Report:

- Nothing new to report
- No concerns were raised

13. Additional Discussion/Misc.

- Send receipts from serving license to David
- Department is hiring new assistant analytical prof and emails will be sent to advertise for talks
- Someone tried to start a tutoring company

- The department is now making rules to more formally regulate these potential issues, previously rule were unofficial that you can't tutor courses you're teaching, and the rules were vague about who you're allowed to tutor
- Invited CGSS speaker was not able to attend, so we didn't have an LMC speaker this year. Maria is emailing previous submissions to try to get a new speaker to come for next year
- Purchasing music speakers was discussed and likely will cost \$300-500
 - Last year a budget was approved to buy speakers, but we needed someone familiar enough with it to make the purchase
 - Need for either simple speakers with a cable or larger system was discussed
 - Wireless speakers could be moved around so people can hear it better
 - Drew will research options and bring examples to next meeting

14. Adjournment: 11:47AM