

**Minutes for Friday Dec. 2nd, 2016 CGSS Meeting
12:00PM in D211**

1. Call to Order: 12:00PM
 - Members present: Walid, Maria, Erin, Nicole, Tom, David, Elesha, Kelsi, Jen, Phil, Dawson, Harvey, Aagam, Zoe, Jeff
 - Members absent: Kyle, Namrata, Francesco
2. Approval of Previous Meeting Minutes
 - Motion to amend November minutes to say UCS contributed 2/3 for the joint event last year and CGSS contributed 1/3: Kelsi; Seconded by: Jen
 - Vote:
 - Yes: 13
 - No: 0
 - Abstain: 0
 - Motion to approve November minutes including amendment: Erin; Seconded by: Jen
3. Skits Update
 - Nine skits, but should be ten or eleven if all the expected ones are submitted
 - Volunteers needed, walid will circulate sign up sheet
 - Google sheet was brought up that could be a better option than the paper sign up sheet
 - \$70 worth of cookies and chips so far have been purchased
 - Budget last year was \$1200, which we are well under
 - Booked 10AM-5PM
 - Starts at 12:30 with stores giveaway
 - Skits starts at 1:00PM
 - Ends at 2:30
 - Presented in 3 blocks including greenchem section
 - Alcohol will be set up and left in a tub.
 - Dawson has the liquor license
 - Someone needs to be watching the tub, to make sure the alcohol consumption is under control
 - The hallway outside of chemistry is licenced, but technically the classroom itself isn't. This hasn't been a problem in the past
4. SoCo Report
 - Icicle raffle almost finished, but if people do want more they need to contact phil or dawson today
 - \$58 total so far
 - Gingerbread houses have 4 people, but people can still sign up today
 - UCS events January 13th
 - Split budget, as discussed at last meeting, to be discussed later in meeting
 - Held in Lahda so UCS needs to take care of the liquor license, we will help with other things, such as providing alcohol and setting up but we won't be serving
 - Volunteer sheet will go out later
5. January Lab Supply Sales

- Department is running this now and we help to get money
 - Wed/Thurs/Fri on Jan 4/5/6th
 - 11am-3PM
 - No ChIRP this year
 - Email will go out after skits to sign up for shifts
6. UCS/CGSS January Event Budget
 - Split 50/50 on purchases, work and profits
 - Estimated \$3000 by UCS and they are asking \$1500 from CGSS
 - Our proposed budget is \$1800 to be safe (still below any stressbusters budget \$2000)
 - We don't need to increase to \$2000 we don't want it to look like we are inflating our budgets, which could result in us not getting what we ask for in the future
 - \$2000 is much higher than the UCS asking price of \$1500
 - Each will pay for items they agreed to pay for, and a cheque will be written to make up the difference after the event
 - We will pay for beer (5 kegs) and chips, estimated \$1400 for beer
 - Motion to approve budget of \$1800 for CGSS contribution to the UCS/CGSS joint event: kelsi; seconded by: Erin
 - Yes: 15
 - No: 0
 - Abstain: 0
7. Toy Drive
 - Previously organized by someone else (Anne Thomas or Angela Crane) who contacted us to see if we want some of our charity money to go towards the Christmas Toy Drive
 - Nobody has contacted us this year, but we could still donate
 - In the past a cheque was usually written to the Christmas Toy Drive
 - Christmas Toy Drive is a charity in lower mainland
 - Potential issue with religious affiliations with the name "Christmas Toy Drive"
 - The charities we have already advertised does not include the Toy Drive. People may have an issue if their money is not going towards what was advertised
 - Budget expected to be ~\$150, council will be notified when more details have been considered
8. BMB Pub Crawl Debrief
 - Being discussed because there was an issue our involvement in last year's event
 - Hosted by Biochemistry and Microbiology Grad student council and Chemistry was invited to sell tickets to their students
 - We agreed to donate extra \$3 for every tickets sold to chemist
 - Only 5 tickets sold at \$5 per ticket, so we will give BMB \$40 total (\$15 donation from us + \$25 ticket profit)
9. CGSS Logo and Contest
 - Topic was originally brought up 3 months ago
 - It would be useful to have a logo for CGSS advertisements

- Proposed idea would be to set up a contest for the best logo, and send out the submitted logos to the membership for voting
 - Give out a gift card to winner
 - Someone brought up that this was already done previously except there weren't enough quality submissions
 - This type of contest was maybe already done for a T-shirt contest, which may have caused some confusion
 - Kelsi will be in charge of the contest
 - Timeline, criteria and prize will be established
- Call for submissions in January
- Council will discuss/screen submissions and send out to membership vote in Feb
 - Prize can be \$100 gift card
 - Include a voting option for none of the options, in case all of the submissions are not very good
 - People might take it more seriously when it is advertised that there is a \$100 prize involved

10. Social Media

- Previous council thought social media presence was a good idea
- a) Facebook, Instagram and/or Twitter accounts
 - Proposed to be run by webmaster
 - We can try starting with facebook, and expand to other forms if it goes well
- b) Social media policy
 - To screen for inappropriate posts
 - How are we allowed to represent ourselves under UBC policies
 - Need to look at GSS to see if they have social media policies since we are an affiliate organization of the GSS, rather than UBC
 - Look at other organizations to help shape our policies
 - Zoe, Jeff and Kelsi will work together on creating the policy
 - Expected to be prepared for January and will then be brought to council for discussion

Ping-Pong Table Update

- Dawson is paying for it and will be reimbursed
- Hasn't been ordered yet, was waiting for Black Friday Sales, but the sales weren't very good
- Will be ordered next week
- Has been discussed with Mike Wolf to get the department to contribute money, hopefully \$300, but no decision has been made
- If department contributes, CGSS reimbursement will not be full amount, reimbursement will be the full amount minus what the department contributes.

GSS Report

- Rep is away; no updates

Union Report

- Email was sent out regarding raise in TA pay
 - TAs supervising other TAs thought to be getting raises
 - Unclear what counts as supervising

- Certain Undergrad TAs should be getting increased pay
- Optional event: Union rep to come and talk about TA union options
 - Similar event held last year with free pizza, but they ran out
 - Held regarding concern with marking and invigilation hours last year
 - Still a good idea even if people haven't brought up the same issues this year
 - Last year ~40 people showed up

Additional Discussion/Misc.

- Staff gifts are usually bought around the holidays to maintain a good relationship with the staff
 - \$250 budget for cards and gifts matches what is typically contributed
- Wellness network meeting of graduate reps
 - It was brought up that each department should have a wellness liaison faculty member; Chemistry doesn't have one
 - Most people from other departments were unaware that the wellness liaison was a position
 - The wellness liaison may be needed in our department to look after the general state of wellness and mental health within the department
 - What would we want the liaison to do?
 - A workshop during TA training at the beginning of the year
 - The liaison is not the same as the psychologist position that was proposed for the faculty of science
 - Get in touch with last year's Resource officer for more info about the proposed psychologist, she had been working with Mike Wolf to establish this position
 - Tom is having trouble getting in touch with physics and comp-sci reps to discuss the wellness liaison

Adjournment: 12:41PM