

## Minutes for Oct. 10, 2017 CGSS Meeting in D211

1. Call to Order: 11:01 AM
  - Councillors present: Phil, Elesha, Jenn, Lily, Daniel, Hayden, Julie, Lili, Maria, Henry, Donny, David, Tom, Mo (arrived during item 3), Erin (arrived during item 3), Kelsi (arrived during item 10c)
  - Councillors absent: Drew, Mostafa
  - Other members present: None
2. Previous Meeting Minutes for September Changeover meetings
  - September approved by: Jenn, Seconded by: Maria
  - Changeover approved by: Daniel, Seconded by: Henry
3. Introduction from President
  - Purpose of the CGSS is to help grad students during their degree
    - Academics, social events, etc.
  - Resources and various positions on council were discussed
4. Council Overview
  - a) CGSS constitution
  - b) Meeting Structure
    - Meet every month
    - Anyone can contribute items to agenda
    - Voting structure was described
    - Meetings are public because any member can attend
0. Special Event Serving License
  - Everyone was encourage to obtain the license
  - The cost of obtaining the license is reimbursed
  - Needed before Oct. 27th stressbusters
  - Licenses from another provinces are ok too
1. Transportation
  - Car shares for CGSS errands are reimbursed
  - Gas is also reimbursed if you own your own car, based on google maps distance
2. Finances (Budget)
  - Proposed budget was distributed, comparing budget from last year with proposed for this year
  - The other initiative section was discussed
    - GreenChemubc was given money last year, which was taken out of previous funds, not the budget, because they are also receiving funding from the department and is not a recurring expenditure
  - What is CCI?
    - Chemistry careers information event
  - \$24,400 is proposed this year
    - Last year ~\$3000 was leftover from budget unspent
    - Maria is proposing that we ask for ~\$3000 less than what is in our new budget to be more fiscally responsible
    - Potential implications of asking for less money were discussed

- There is a possibility that the department might not want to give us more money in the future if we start asking for less money
- This is not expected to be a concern with our current head and there is a document saying that they are required to give us the money we ask for
  - We don't have a good idea of how budgets fluctuate over long periods of time yet because previous record keeping wasn't very thorough, so we aren't sure how to proceed with the surplus
- If approved, items in the proposed budget are approved for the whole year
  - Other events not on the list need further approval based on how much is being spent
- Vote on budget \$24,400 to be spent, but asking for \$2985 less from the department because of the surplus from last year: Maria, David
  - Yes: 15
  - No: 0
  - Abstain: 0

### 3. Charity Selection

#### a) Vote on nominations

- Events held throughout the year to raise money for charity
- Money from these events goes to two selected charities
- The nominated charities were briefly discussed
  - Secret ballots were distributed
  - Maria will count and email results later

#### b) Charity coffee time

- Elesha and Phil in charge
- Volunteer sign up will be distributed later

#### Committees

- Social Committee, Chemistry careers, grad student initiative committee will be formed throughout the year
- Social Committee
  - Terms of reference were distributed
  - Purpose of committee is to help SoCos plan and run the events
  - Some council members are automatically added, but other members in department can volunteer to join
- Vote to start the committee: Maria, Jenn
  - Yes: 15
  - No: 0
  - Abstain: 0

#### SoCo report

#### a) Mole Day

- Make cupcakes and sell by donation on October 23rd
- Money collected is given to charity
- Names of volunteers were collected to bake cupcakes
- So-Cos were encouraged to contact GCU because they contributed last year

#### b) Pumpkin Carving Contest

- Pumpkins on display on Oct. 26 at charity coffee time

- Groups pick up the pumpkins on Mole day
- c) Halloween Stressbusters
  - Oct. 27th
  - Liquor licence has been approved
  - There is a costume contest
  - Volunteer sheet will be sent out soon to help with event
  - Councillors are required to help with at least one event per semester
  - Once serving licenses are obtained, send them to Jenn and Julie and the receipt to David
    - Reimbursement form is on the CGSS website
- d) Nobel Prize 50/50
  - Only had one entry, so we need to try to think of a way to encourage more participation
  - Offer prizes to winners

0. GSS report

- Meeting was held last month, but was not attended because there was a delay in obtaining the training
- Mo is trying to get training before the meeting next week

Union Report

- Meeting was held for training
- Scheduling for midterms has started, so it is important to make sure people aware that if people are scheduled outside of their TA hours, they can contact the union reps
- An issue brought up with awareness of contract difference for one unit vs two unit TAs involving marking midterms

Invited LMC Speaker

- Oct 31 speaker: Steven Davies
- We plan their lunch and dinner, finding people to go and picking a place, transportation
  - Maybe reach out to old council to plan since they picked him

Additional Discussion/Misc.

- Cabinet control in the grad lounge has been approved, but we don't know how much it will cost
  - Certain cabinets will be locked so that we can keep things in there
- Exit reports have been emailed out
- A concern was brought up about the lack of contact with the LMC speaker since the original correspondence
- A date for skits was discussed
  - December 4th was proposed
  - Skits is an event put on for whole department
  - People film skits and they are shown in B250
  - Prizes and beer are given out
  - A committee will be made for planning skits
- International food night
  - People are asked to make food from different countries, potluck style

- Typically happens in the middle of November, November 17th was proposed
    - Friday might not be a good day to hold the event
    - Try the 15th or 22nd, but a Wed. might conflict with IDG
      - Might not conflict if it is held early enough
  - Typically held in the GSS building, but to not conflict with IDG, could it be held within the department
  - BBQ needs to be washed, and volunteers are needed to help
- Adjournment: 11:48PM